



# NEHPC Privacy Policy

**Effective Date:** October 2025

**North Eastern Horse and Pony Club. (NEHPC)**

## 1. Purpose

North Eastern Horse and Pony Club (NEHPC) values your privacy. We are committed to protecting your personal information and handling it responsibly in accordance with the [Privacy Act 1988 \(Cth\)](#) and the [Australian Privacy Principles \(APPs\)](#).

This policy explains how we collect, use, store and disclose your personal information when you interact with us, as a member, young rider, volunteer, parent/guardian, event participant, or visitor.

## 2. What We Collect

We may collect personal information such as:

- Your name, address, email and phone number
- Emergency contact details
- Date of birth (particularly for junior riders)
- Horse details (e.g., name, age, medical or registration info)
- Membership details with Pony Club Victoria (PCV) or Equestrian Australia
- Payment information (for membership, events, or agistment)
- Photos or videos taken during club activities or events

We may also collect sensitive information such as medical details or allergy information where necessary for safety and duty of care.

## 3. How We Collect Information

We collect information directly from you when you:

- Complete membership or event registration forms
- Communicate with us via email, phone, or social media
- Submit an application (e.g., for agistment or volunteering)
- Participate in club activities, competitions, or clinics

Sometimes, information may be provided by a parent or guardian for junior members, or shared with us by [Pony Club Victoria](#) for membership administration.

## 4. How We Use Your Information

We use your personal information to:

- Manage club membership and communications
- Organise and deliver rallies, competitions, and events
- Ensure the health and safety of riders and horses
- Maintain records required by Pony Club Victoria or insurance providers



- Process payments and issue receipts
- Publish event results or recognise achievements
- Share club updates, news, and photographs (with consent)

We will not use or disclose your information for any other purpose unless you consent or we are required by law.

## **5. Storage and Security**

We take reasonable steps to protect your information from misuse, loss, and unauthorised access.

Your data may be stored in secure electronic systems (such as online databases, email, or cloud storage) or in paper records held by committee members.

## **6. Photos and Media**

Photographs or videos taken at NEHPC activities may be used in newsletters, social media, or promotional materials.

You can opt out of having your image used by notifying the committee in writing at any time.

## **7. Access and Correction**

You may request access to the personal information we hold about you and ask for it to be corrected if it is inaccurate, incomplete, or outdated.

Please contact us in writing (see Section 10).

## **8. Disclosure to Third Parties**

We may share your information with:

- Pony Club Victoria (for membership and insurance purposes)
- Event organisers or governing bodies for competitions
- Emergency services, in case of accident or injury
- Service providers assisting with club operations (e.g., IT or accounting support)

We do **not** sell, rent, or trade your personal information to others.

## **9. Contact Us**

For questions about this Privacy Policy, or to access or correct your personal information, please contact:

**North Eastern Horse and Pony Club**

Email: [info@nehpc.org](mailto:info@nehpc.org)

## **10. Updates to This Policy**

We may update this policy from time to time to reflect club or legal changes. The latest version will always be available on our website, at the club or by request.